



Privacy Notice for Parents and Pupils – How we use your information

2025/26

Who are we?

The Hinckley School is the 'Data Controller'. This means we are responsible for how your personal information is processed and for what purposes. The Hinckley School is a member as an academy, part of The Futures Trust.

The Futures Trust is registered as the Data Controller with the Information Commissioner's Office (ICO); Registration Number: ZA154781.

You can contact the school as the Data Controller at office@thehinckleyschool.co.uk or in writing at: The Hinckley School, Butt Lane, Hinckley, Leicestershire, LE10 1LE.

What is a Privacy Notice?

A Privacy Notice sets out to individuals how we use any personal information that we hold about them. We are required to publish this information by data protection legislation. This Privacy Notice explains how we process (collect, store, use and share) personal information about our pupils and parents.

What is Personal Information?

Personal information relates to a living individual who can be identified from that information. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession.

'Special category' personal information relates to personal information revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation.

What personal information do we process about pupils and parents? The pupil and parent information that we collect, hold and share includes:

- Personal information including a pupil's name, date of birth, unique pupil number and home address
- Characteristics such as ethnicity, language, nationality, country of birth and free school meal eligibility
- Attendance information such as sessions attended, number of absences and absence reasons.

- Educational information including records of work, assessment results, relevant medical information, details of pupils' special educational needs, exclusions/behavioural information, post-16 learning information.
- Contact information for parents, carers and other relatives, including telephone numbers, home addresses and e-mail addresses.
- Information about a child's home life, where required as part of necessary safeguarding and welfare processes.

Why do we use personal information?

We use pupil data:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing
- to safeguard pupils

Collecting pupil information

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this.

What are the legal reasons for us to process your personal information?

We are required to process personal information in accordance with data protection legislation and only do so when the law allows us to. The lawful reasons we have for processing personal information are as follows:

1) To comply with the law

We collect and use general purpose pupil information in order to meet certain legal requirements and legal obligations placed upon the Academy Trust by law. We therefore are required to this process personal information for such purposes even if you have not consented to us doing so.

Details of the type of processing that we must undertake, the personal data that is processed, the legislation which requires us to do so and who we may share this information with is set out in Table 1.

If you would like a copy of or further information regarding the statutory authorities that underpin our legal obligations, you should contact the school in writing.

2) To protect someone's vital interests

We are able to process personal information when there is an emergency and/or where a person's life is in danger.

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 2.

3) With the consent of the individual to whom that information 'belongs'

Whilst much of the personal information processed is in accordance with a legal requirement, there is some personal information that we can only process when we have your consent to do so. In these circumstances, we will provide you with specific and explicit information regarding the reasons the data is being collected and how the data will be used. Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 3.

4) To perform a public task

It is a day-to-day function of the school to ensure that children receive the education and support they require. Much of this work is not set out directly in any legislation but it is deemed to be necessary in order to ensure that pupils are properly educated and supported

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 4.

Special category personal information

In order to process 'special category' data, we must be able to demonstrate how the law allows us to do so. In addition to the lawful reasons above, we must also be satisfied that ONE of the following additional lawful reasons applies:

- 1) Explicit consent of the data subject
- 2) Processing relates to personal data which is manifestly made public by the data subject
- 3) Necessary for establishing, exercising or defending legal claims
- 4) Necessary for reasons of substantial public interest
- 5) Necessary for preventive or occupational medicine, or for reasons of public interest in the area of public health
- 6) Necessary for archiving, historical research or statistical purposes in the public interest

The lawful reasons for each type of special category personal information data that we process is set out in the tables attached.

Who might we share your information with?

We routinely share pupil information with:

- Schools that the pupils attend after leaving us
- Local Authority – to meet our legal obligations to share certain information with it such as safeguarding concerns and exclusions
- The Department for Education (DfE)
- Public Health and other public health, social and welfare agencies such as NHS, CAMHS
- Alternative Provision
- Information Management software: Apple (iCloud), CPOMS, SIMS, Civica UK, Cloud Design Box, Entry Sign, Evolve, Groupcall, Microsoft 365 & Azure, PageOne, PaperCut, ParentPay, Salamander, Wonde, Wonde Evouchers, Juniper Education - School Website
- Educational Software: Accelerated Reader, Access-It, Active Learn, ClassCharts, Compass +, Ed Shed, Educake, ExamPro, FFT Aspire, GL Assessments, Learner Registration Service, Lexonik Cloud, Massolit, MathsPad, MEI, Quizlet, Reading Eggs, TES Parents' Meetings, Times Table Rock Stars
- Conferencing software for homework and home learning: Microsoft 365 & Azure
- Pupil's family and representatives
- Educators and examining bodies
- Ofsted
- Depending on where your child will go after leaving us, we may need to provide their information to other schools, colleges, universities, or potential employers. For example,

we may share information about exam results or provide references, or to seek and confirm onward destinations.

- Catering providers: Taylor Shaw
- Financial Organisations
- Central and Local Government
- Security organisations
- Professional advisers and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals
- Professional bodies
- Schools in The Futures Trust – Barr’s Hill, Camp Hill, Coundon Court, Keresley Grange, Keresley Newland, Parkgate, President Kennedy, Redmoor, Stoke Park and The Hinckley School.
- School Photographer (Simon Cook Photography, Jamie Gray Photography)
- Professional Data Destruction company: ShredPro

We do not share information about our students or parent/carer/carers/carers unless the law and our policies allow us to do so.

Please refer to the tables for information about what personal information is shared with which specific third parties.

Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

What do we do with your information?

All personal information is held in a manner which is compliant with data protection legislation. Personal information is only processed for the purpose it was collected. The Futures Trust monitors the personal information it processes and will only share personal information with a third party if it has a legal basis to do so (as set out above).

How long do we keep your information for?

In retaining personal information, The Futures Trust complies with the Retention Schedules provided by the Information Record Management Society. The schedules set out the Statutory Provisions under which The Futures Trust are required to retain the information.

A copy of those schedules can be requested from either the trust or schools.

Transferring data internationally

Where we transfer personal data to a country or territory outside the UK, we will do so in accordance with data protection law.

What are your rights with respect of your personal information?

Under data protection law, parent/carer/carers and students have the right to request access to information about them that we hold. To make a request for your personal information, or to have access to your child’s educational record, contact the School Data Protection Officer at Warwickshire Legal Services via email at schooldpo@warwickshire.gov.uk or alternatively;

School Data Protection Officer
Warwickshire Legal Services
Warwickshire County Council
Shire Hall
Market Square

****Please ensure you specify which school your request relates to.**

In certain circumstances where The Hinckley School/The Futures Trust processes data for the purposes of legitimate interests or to fulfil their public task, individuals have a right to object to the processing where it is likely to cause, or is causing, harm or distress. When exercising this right, individuals should contact the school/academy trust to inform them of their reasons for their objection. The school/academy trust will consider the reasons for any objection and assess the risk to the individual against the purposes for the processing. In the event the The Hinckley School/The Futures Trust is unable to comply with an objection, we will ensure we can demonstrate compelling legitimate grounds to continue with the processing.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means;
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance by contacting the school Data Champion:

Reena Parmar at rparmar@thehinckleyschool.co.uk or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Review

We may need to update this privacy notice periodically, so we recommend that you revisit this information from time to time. This version was last updated in September 2025. This privacy notice is reviewed annually or earlier in response to statutory changes.

Table 1 – Personal information we are required to process to comply with the law:

Information Type	Relevant legislation	Special Category– additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student's full name	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's gender	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's date of birth	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Unique Student number	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's home address	<i>The Education (information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Parent/Carer Name & Contact Details	<i>Children Act 2004, section 11 - schools have a duty to make arrangements to ensure their functions are discharged with regard to the need to safeguard and promote the welfare</i>	N/A	Local Authority DfE Future School Alternative Provision	Legal Obligation

	<i>of children, including sharing information with social services</i>		SIMS, CPOMS, Microsoft 365 & Azure	
	<i>Education (Information About Individual Pupils) (England) Regulations 2013, reg 5 - to provide information to LA or Secretary of State upon request</i>			
Student Emergency Contact Details	<i>Education (Pupil Registration) (England) Regulations 2006, Regulation 5 - Note of at least one telephone number at which the parent can be contacted in an emergency</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Ethnicity, Religion, EAL	<i>Education Act 1996, Section 537A - to complete the school census & Substantial Public Interest, Para 6, Schedule 1 DPA2018 - in exercise of a function conferred on a person by enactment or rule of law.</i>	Reasons of substantial public interest (Equality of opportunity or treatment).	Local Authority, DfE, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Student's medical/dietary/allergies record	<i>Children and Families Act 2014, section 100 - schools have a duty to support pupils with a medical condition</i>	Necessary for preventative or occupational medical care	Local Authority DfE Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure, Social Services	Legal Obligation
Special Educational Needs status, start date, details of needs and provision	<i>Children and Families Act 2014, Part 3 - schools have a duty to keep information on the child's needs and provide the appropriate support</i> <i>Education Act 1996, Section 537A - to complete the school census</i>	N/A	Local Authority, DfE, child's future school, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Eligibility for Free School Meals and Pupil Premium Indicator	<i>Education Act 1996, section 512 - requirement to provide free school meals if the pupil is eligible</i> <i>Education Act 1996, Section 537A - to complete the school census</i>	N/A	Local Authority, DfE, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Safeguarding Information (including Looked After Child Status, Care Provisions, reports)	<i>Education Act 2002, section 175</i> <i>Children's Act 1989, Section 17, 47, 83.</i> <i>Children's Act 2004, Section 11</i>	Processing is necessary to protect the vital interests of the data subject - if this contains special category data	Local Authority, Police, Health and Welfare Professionals, Alternative Provision	Legal Obligation

			SIMS, CPOMS, Microsoft 365 & Azure	
Details of exclusions: start and end dates, number of sessions, fixed length/permanent and reason for exclusion	<i>The Education (Information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	OFSTED Local Authority Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Special Educational Needs status, start date, details of needs and provision	<i>Children and Families Act 2014, Part 3 - schools have a duty to keep information on the child's needs and provide the appropriate support</i> <i>Education Act 1996, Section 537A - to complete the school census</i>	N/A	Local Authority DfE Future School Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Admissions Register	<i>Education (Student Registration) (England) Regulations 2006, Regulation 4, 10, 11, 14 and 15</i>	N/A	Local Authority, HM Chief Inspector (DfE) , Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation
Attendance records including whether absence was authorised/ unauthorised and reason for absence	<i>The Education (Information about Individual Students) (England) Regulations 2013 Regulation 3 (2)</i>	N/A	Local Authority, HM Chief Inspector (DfE), child's future school, Alternative Provision SIMS, Microsoft 365 & Azure	Legal Obligation
Educational Record, Curricular Record including Assessment and achievement data	<i>Education (Student Information) (England) Regulations 2005, Regulation 5 and 6</i> <i>Education (Student Information) (England) Regulations 2005, Regulation 4</i>	N/A	DfE, OFSTED Local School Local Authority, Alternative Provision SIMS, Microsoft 365 & Azure	Legal Obligation
Accident Forms	<i>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 - to report certain incidents to HSE</i>	N/A	Local Authority	Legal Obligation
Education, Health and Care Plans	<i>Children and Families Act 2014, Part 3 - schools have a duty to keep information on the child's needs and provide the appropriate support</i>	Special Category Data is necessary for the purposes of preventive or occupational medicine	Local Authority, DfE, child's future school, Alternative Provision SIMS, CPOMS, Microsoft 365 & Azure	Legal Obligation

	<i>Education Act 1996, Section 537A - to complete the school census</i>			
Common Transfer File	The Education (Student Information) (England) regulations 2006 Regulation 5 (1) (c)	N/A	SIMS, DFE (S2S), Future School, Alternative Provision	Legal Obligation
Mode of travel to school (if applicable)	<i>Education Act 1996 s508B - local authorities to provide travel arrangements for eligible children (usually those who are disabled or have special education needs). Therefore, the schools will need to share this information with the LA</i>	N/A	Local Authority	Legal Obligation

Table 2 – Personal information we are required to process as it is necessary to protect someone’s vital interests

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Medical Information, including allergies	Necessary to protect vital interests of the data subject or another person where the data subject is physically or legally incapable of giving consent'	Emergency services Relevant School staff, i.e. Teachers/First Aiders	Vital Interest
Religious beliefs	Necessary to protect vital interests of the data subject or another person where the data subject is physically or legally incapable of giving consent'	Emergency services	Vital Interest
SEND Information (including details of provision, SEN Ranking type, details of needs etc.)	Necessary to protect the vital interests of the data subject - where the SEND information includes medical information	NHS bodies, emergency services	Vital Interest
Doctors Details	N/A	Emergency Services	Vital interest
Education, Health and Care Plans	Necessary for the purposes of preventive or occupational medicine - where this includes medical information	NHS bodies, emergency services	Vital Interest

Table 3 - Personal information we are required to process with the consent of the individual to whom that information 'belongs'

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student's full name	N/A	School Photography company - Simon Cook Photography, Jamie Gray Photography, NHS	Consent
Student Gender		NHS	Consent
Student DOB, UPN, Class		School Photography company - Simon Cook Photography, Jamie Gray Photography, NHS	Consent
Student & Parent/Carer's Home Address	N/A	Health and Educational support, Safeguarding Professionals, Social Services, Microsoft 365 & Azure	Consent
Parent/Carer's Name, Address, Contact Details	N/A	Health and Educational support, Safeguarding Professionals, Social Services, Microsoft 365 & Azure,	Consent
Student Assessment Results	N/A	Media organisations	Consent
Student's images (including video recordings)	N/A	Local newspapers, school prospectus, Juniper Education - School Website, Media (Facebook, Twitter, Instagram), School Photography Company - Simon Cook Photography, Jamie Gray Photography, Microsoft 365 & Azure	Consent

Table 4 - Personal information we are required to process because it is necessary to do so in order to perform a public task

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student Name	N/A	Accelerated Reader, Access-It, Active Learn, Apple (iCloud), Civica UK, ClassCharts, Cloud Design Box, Compass +, Ed Shed, Educake, Entry Sign, Evolve, Exampro, FFT Aspire, GL Assessments, Groupcall, Learner Registration Service, Lexonik Cloud, Massolit, MathsPad, MEI, Microsoft 365 & Azure, NHS (Vaccinations), PageOne, PaperCut, ParentPay, Reading Eggs, Salamander, TES Parents' Meetings, Times Table Rock Stars, Taylor Shaw Catering, Wonde, Wonde Evouchers, Secure Disposal Company - ShredPro	Public Task
Student DOB	N/A	Accelerated Reader, Access-It, Active Learn, Apple (iCloud), ClassCharts, Compass +, Ed Shed, Educake, Evolve, Exampro, FFT Aspire, GL Assessments, Groupcall, Learner Registration Service, Lexonik Cloud, MEI, Microsoft 365 & Azure, NHS (Vaccinations), Quizlet, ParentPay, TES Parents' Meetings, Times Table Rock	Public Task

		Stars, Taylor Shaw Catering, Wonde, Wonde Evouchers, Secure Disposal Company - ShredPro	
Student Gender	N/A	Accelerated Reader, Active Learn, Apple (iCloud), ClassCharts, Compass +, Educake, Evolve, Exampro, FFT Aspire, GL Assessments, Learner Registration Service, Lexonik Cloud, MEI, Microsoft 365 & Azure, NHS (Vaccinations), ParentPay, TES Parents' Meetings, Taylor Shaw Catering, Wonde, Wonde Evouchers, Secure Disposal Company - ShredPro	Public Task
Student UPN	N/A	Accelerated Reader, Active Learn, Apple (iCloud), Civica UK, ClassCharts, Cloud Design Box, Compass +, Educake, Evolve, Exampro, FFT Aspire, GL Assessments, Learner Registration Service, Lexonik Cloud, MEI, Microsoft 365 & Azure, PaperCut, ParentPay, Salamander, TES Parents' Meetings, Taylor Shaw Catering, Wonde, Wonde Evouchers, Secure Disposal Company - ShredPro	Public Task
Student Class/Year	N/A	Apple (iCloud), SIMS, CPOMS, Accelerated Reader, Access-It, Active Learn, CAMHS, Civica UK, ClassCharts, Cloud Design Box, Compass +, Ed Shed, Educake, Entry Sign, Evolve, ExamPro, FFT Aspire, GL Assessments, Groupcall, Learner Registration Service, Lexonik Cloud, MathsPad, MEI, Microsoft Office365 & Azure, NHS (Vaccinations), Quizlet, PageOne, PaperCut, ParentPay, Reading Eggs, Salamander, TES Parents' Meetings, Times Table Rock Stars, Taylor Shaw Catering, Wonde, Wonde Evouchers, Secure Disposal Company - ShredPro	Public Task
Parent/carer details	N/A	Accelerated Reader, Active Learn, Civica UK, Educake, Evolve, ExamPro, FFT Aspire, GL Assessments, Groupcall, Massolit, MEI, Microsoft 365 & Azure, NHS (Vaccinations), PageOne, ParentPay, TES Parents' Meetings, Wonde, Wonde Evouchers, Taylor Shaw, ShredPro	Public Task
Student/Parent Address	N/A	Civica UK, Evolve, FFT Aspire, Learner Registration Service, Microsoft 365 & Azure, NHS (Vaccinations), ParentPay, ShredPro	Public Task
Emergency Contact details	N/A	Groupcall, PageOne, Redstor Backup, ShredPro	Public Task
Student Ethnicity	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine	Access-It, Compass +, Evolve, ExamPro, FFT Aspire, GL Assessments, Microsoft 365 & Azure, Wonde, ShredPro	Public Task
Student Religion	Reasons of substantial public interest (Equality of opportunity or	ExamPro, GL Assessments, Microsoft 365 & Azure, Wonde, Taylor Shaw, ShredPro	Public Task

	treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine		
Student First Language	N/A	SIMS, CPOMS, Access-It, Compass +, Evolve, ExamPro, FFT Aspire, GL Assessments, Microsoft 365 & Azure, Wonde, ShredPro	Public Task
Medical information Including Dietary Restrictions & allergies	Necessary for preventative or occupational medical care	Evolve, GL Assessments, Civica UK, Microsoft 365 & Azure, ParentPay, Wonde, Wonde Evouchers, Taylor Shaw, ShredPro	Public Task
Special Education Needs	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine	Accelerated Reader, Access-It, Compass +, Evolve, ExamPro, FFT Aspire, GL Assessments, Microsoft 365 & Azure, Wonde, ShredPro	Public Task
Doctors Details	N/A	SIMS, Microsoft 365 & Azure, Taylor Shaw, NHS, ShredPro	Public Task
FSM entitlement	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational medicine	Accelerated Reader, Compass +, Evolve, ClassCharts, Civica UK, ExamPro, GL Assessments, Microsoft 365 & Azure, ParentPay, Wonde, Taylor Shaw, ShredPro	Public Task
Pupil Premium Indicator	Reasons of substantial public interest (Equality of opportunity or treatment). or/and Health and Social Care: necessary for the purposes of preventive or occupational	Access-It, Compass +, Evolve, ExamPro, GL Assessments, Microsoft 365 & Azure, Wonde, ShredPro	Public Task

	medicine		
Educational and Safeguarding Information used internally for the purpose of educating and protecting the welfare of children	Reasons of substantial public interest on the basis of 'safeguarding children or individuals at risk'	FFT Aspire, Microsoft 365 & Azure, Wonde, ShredPro	Public Task
Student Exclusion Data	N/A	FFT Aspire, Microsoft 365 & Azure, ShredPro	Public Task
Student Behaviour Data	N/A	Local Authority, DfE, Future School, SIMS, CPOMS, ClassCharts, Microsoft 365 & Azure, ShredPro	Public Task
Student Attendance Data	N/A	ClassCharts, Compass +, FFT Aspire, Microsoft 365 & Azure, Wonde, ShredPro	Public Task
Student Admissions Register	N/A	Microsoft 365 & Azure, Wonde, ShredPro	Public Task
Academic Progress Data	N/A	SIMS, Future School, Accelerated Reader, Ed Shed, Educake, ExamPro, FFT Aspire, GL Assessments, MathsPad, Microsoft 365 & Azure, Quizlet, Reading Eggs, Times Table Rock Stars, Wonde, ShredPro	Public Task
Student Accident Forms	N/A	ShredPro	Public Task
Student Dinner & Trips Records/Payments	N/A	SIMS, Civica UK, Evolve, Microsoft 365 & Azure, ParentPay, Taylor Shaw, ShredPro	Public Task
Student Photograph	N/A	Local Authority, DfE, SIMS, CPOMS, Access-It, Civica UK, ClassCharts, Microsoft 365 & Azure, Wonde, Taylor Shaw, NHS, ShredPro	Public Task (photos are used for identification purposes)
CCTV Footage	N/A	Local Authority	Public Task
Student Previous School	N/A	Local Authority, DfE, SIMS, Future School, Microsoft 365 & Azure, ShredPro	Public Task

Table 5 - Personal information we process because we have a legitimate interest

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Images captured on our CCTV system	N/A	This is not shared routinely	N/A